

SHEFFORD TOWN COUNCIL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

Shefford Town Council

Income and Expenditure Account for Year Ended 31st March 2024

31st March 2023		31st March 2024
	Income Summary	
358,780	Precept	370,522
358,780	Sub Total	**370,522**
	Operating Income	
4,130	Income	12,709
2,623	Administration	3,738
4,145	Car Park	604
63	Public Toilets	68
11,750	Shefford House	17,849
15,351	Grounds Maintenance	27,589
756	Allotments	840
380	Play Areas	35,422
410	Events	0
1,150	Other Activities	1,000
15,008	Cemetery	18,526
15,210	Youth Work	16,540
429,756	Total Income	**505,407**
	Running Costs	
121,708	Administration	124,431
8,981	Car Park	6,370
9,576	Public Toilets	11,057
4,245	High Street	3,919
54,305	Shefford House	68,205
89,837	Grounds Maintenance	104,864
1,431	Allotments	1,798
13,328	Play Areas	54,421
6,189	Events	10,480
11,971	Other Activities	14,144
15,421	Cemetery	15,047
18,399	Youth Work	23,041
3,522	Youth Involvement Hub	3,600
358,914	Total Expenditure	**441,376**
	General Fund Analysis	
165,538	Opening Balance	186,531
429,756	Plus : Income for Year	505,407
595,295		691,938
358,914	Less : Expenditure for Year	441,376
236,381		250,561
49,850	Transfers TO / FROM Reserves	55,362
186,531	**Closing Balance**	**195,199**

19/04/2024

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Shefford Town Council

Balance Sheet as at 31st March 2024

31st March 2023				31st March 2024	
		Current Assets			
4,207		Other Debtors	1,000		
24,089		VAT Control A/c	36,817		
26,644		Current Bank A/c	35,889		
337,580		Business Reserve	359,916		
16,000		National Savings Account	16,000		
175		Petty Cash	119		
33,131		Unity Bank Cemetery	55,548		
441,826				**505,290**	
	441,826	**Total Assets**			**505,290**
		Current Liabilities			
14,661		Accruals	12,675		
3,642		Receipts in Advance	200		
7,691		Campton & Chicksands PC	12,201		
0		BATPC Room 12 Deposit	350		
25,994				**25,427**	
	415,833	**Total Assets Less Current Liabilities**			**479,863**
		Represented By			
	186,531	General Reserves			195,199
	26,671	EMR Cemetery Reserve			44,716
	7,000	EMR Bellcote Meadow Millennium			2,150
	28,341	EMR Parks and Open Spaces Fund			32,391
	23,369	EMR Tree Works Fund			28,369
	16,750	EMR Play Area Fund			22,750
	5,631	EMR Riperian Revetment Fund			10,831
	7,049	EMR IT/Website Fund			8,049
	10,181	EMR CCTV Fund			11,881
	14,955	EMR Drovers Spinney Fund			15,855
	4,300	EMR Car Park Fund			4,965
	2,630	EMR War Memorial Fund			3,630
	2,600	EMR Bus Shelter Fund			3,250
	8,000	EMR Elections Fund			10,300
	1,350	EMR Planning appln Duck Lane			0
	8,950	EMR Events Fund			8,287
	6,725	EMR Public Toilets Fund			6,725
	24,407	EMR Youth Involvement Fund			26,407

Shefford Town Council

Balance Sheet as at 31st March 2024

31st March 2023		31st March 2024
2,150	EMR Street Furniture Fund	2,915
450	EMR Emergency Response Team Fu	450
5,942	EMR Shefford House	11,192
8,230	EMR Professional Fees	12,730
2,122	EMR The Youth Hub	3,322
11,500	EMR Shipping Container	13,500
415,833		**479,863**

The above statement represents fairly the financial position of the authority as at 31st March 2024 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible Financial Officer _____ Date :_____

Shefford Town Council

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
315	EMR Cemetery Reserve	26,670.67	18,045.37	44,716.04
320	EMR Bellcote Meadow Millennium	7,000.00	-4,850.00	2,150.00
321	EMR Parks and Open Spaces Fund	28,341.00	4,050.00	32,391.00
322	EMR Tree Works Fund	23,369.00	5,000.00	28,369.00
323	EMR Play Area Fund	16,750.00	6,000.00	22,750.00
324	EMR Riperian Revetment Fund	5,630.60	5,200.00	10,830.60
325	EMR IT/Website Fund	7,048.58	1,000.00	8,048.58
326	EMR CCTV Fund	10,180.99	1,700.00	11,880.99
327	EMR Drovers Spinney Fund	14,955.31	900.00	15,855.31
328	EMR Car Park Fund	4,300.00	665.00	4,965.00
329	EMR War Memorial Fund	2,630.00	1,000.00	3,630.00
330	EMR Bus Shelter Fund	2,600.00	650.00	3,250.00
331	EMR Elections Fund	8,000.00	2,300.00	10,300.00
332	EMR Planning appln Duck Lane	1,350.00	-1,350.00	0.00
333	EMR Events Fund	8,950.00	-663.00	8,287.00
334	EMR Public Toilets Fund	6,725.00		6,725.00
335	EMR Youth Involvement Fund	24,407.00	2,000.00	26,407.00
336	EMR Street Furniture Fund	2,150.00	765.00	2,915.00
337	EMR Emergency Response Team Fu	450.00		450.00
338	EMR Shefford House	5,941.71	5,250.00	11,191.71
339	EMR Professional Fees	8,230.00	4,500.00	12,730.00
340	EMR The Youth Hub	2,122.00	1,200.00	3,322.00
341	EMR Shipping Container	11,500.00	2,000.00	13,500.00
		229,301.86	**55,362.37**	**284,664.23**

Shefford Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2024

		Account Description	Balance	
Bank Statement Balances				
1	31/03/2024	Unity Bank	35,889.19	
2	31/03/2024	Unity Trust Instant Access	359,916.19	
3	31/03/2024	National Savings Account	16,000.00	
4	31/03/2024	Petty Cash	119.15	
5	31/03/2024	Unity Trust Cemetery account	55,547.88	
				467,472.41
Receipts not on Bank Statement				
0	31/03/2024	All Receipts Cleared	0.00	
				0.00
Closing Balance				**467,472.41**
All Cash & Bank Accounts				
1		Current Bank A/c		35,889.19
2		Business Reserve		359,916.19
3		National Savings Account		16,000.00
4		Petty Cash		119.15
5		Unity Bank Cemetery		55,547.88
		Other Cash & Bank Balances		0.00
		Total Cash & Bank Balances		**467,472.41**

FIXED ASSETS FOR FINANCIAL ACCOUNTS YEAR ENDED 31 MARCH 2024

	@ 31.3.2023	@ 31.3.2024	Notes *Small or low-value items may not insured*
Land/Property			
Waterside	1.00	1.00	
The Meads	1.00	1.00	
Bellcote Meadow (collectively known as Bellcote Meadow Millennium Green)	1.00	1.00	
Midland Place (old play area)	1.00	1.00	
Campton & Shefford Cemetery	1.00	1.00	
Drovers Spinney	1.00	1.00	
Campton Burial Ground	1.00	1.00	
Lucas Way play area	1.00	1.00	
Buildings			
Shefford House	320,000.00	320,000.00	
Public Conveniences	128,551.50	128,551.50	
The Hub (formerly Bellcote Meadow pavilion)	42,376.54	42,376.54	
War Memorial	1.00	1.00	
Wooden Shed (located in the Wellness Hub yard)	**370.15**	**0.00**	***Disposal of shed due to end of life - £370.15***
Chapel at Campton and Shefford Cemetery	1.00	1.00	
Other Fixed Assets at Cemetery			
Man-made timber P64A Greenbarnes noticeboard with posts	880.30	880.30	
Black Everglade 85ltr litter bin with steel liner x 3	1,138.26	1,138.26	
Green weyburn open top 45lr litter bin	501.95	501.95	
Wooden refurbished benches x 2	1.00	1.00	
Granite bird bath	1.00	1.00	
Other Fixed Assets in Bellcote Meadow Millennium Green, including The Hub and Play Area			
Metal kissing gate, field gate and estate railings at entrance to meadow	4,061.36	4,061.36	
Metal kissing gate at Ashdown Road entrance	633.65	633.65	
Metal kisssing gate at Clifton/Woodland entrance	641.00	641.00	
3 x Metal kissing gates + wooden railings at the set-aside, Tippetts Drive and Bury Road entrances	**0.00**	**3,761.00**	***Installed in December 2023 + February 2024 (Tippetts Drive)***
Height Barrier in Bellcote car park	2,220.00	2,220.00	
Wicksteed fitness equipment	9,676.00	9,676.00	
Debifbrillator on the Hub	1,855.00	1,855.00	
GoPlastic oslo XL picnic benches x 2	2,082.00	2,082.00	
Street workout equipment - Clydebuilt Fitness pull-up bar (+ grass mats) + parallel bars (+ grass mats)	**1,725.00**	**3,925.00**	***Parallel bars installed April 2023 - £2,200.***
Mulching Mower (for use by SGCG)	575.00	575.00	
Stihl HLA 66 long reach cordless hedge trimmer + 2 batteries + charger (for use by SGCG)	499.38	499.38	
Stihle RMA2RV battery mulch mower + AP3005 battery and charger	724.79	724.79	
Large Wall Bouldering Cube	17,495.00	17,495.00	
Zip Wire / Cyclops / Freeride / Safer Surfacing	20,879.20	20,879.20	
Goalforce' Football/Basketball Combo	4,842.97	4,842.97	
Interpretation panels located at entrances x 3	3,324.00	3,324.00	
Epsom ET-2720 printer at The Hub	206.66	206.66	
Ring video doorbell at The Hub	199.57	199.57	
Lighting Columns in the car park x 2	1,016.98	1,016.98	
Parking Conditions Sign in the car park	250.04	250.04	
CCTV system on the Hub	2,640.00	2,640.00	
Toddler play area - barn multi-unit/tractor trim trail/seesaw/tipi carousel/resting swing/safer surfacing	42,024.44	42,024.44	
3 x mushroom seats in the toddler play area	535.00	535.00	
Manchester Broxap bollards x 4 (3 removable + 1 static)	516.00	516.00	
6m white fibreglass flagpole from Piggotts	1,237.50	1,237.50	
Cycle hoops (galvanised steel) x 3	700.00	700.00	
Broxap Derby standard litter bins (green) x	796.90	796.90	
Greenbarnes man made timber wall mounted noticeboard on the Hub	601.39	601.39	
Goplastic PARIS bench in play area	454.00	454.00	
Turvec cycle workstation with pump	**0.00**	**1,910.00**	***Installed in May 2023***
Other Fixed Assets at Shefford House			
Fire alarm system	**0.00**	**14,545.00**	***Installed November 2023***
Electric Vehicle Chargepoint	1,210.67	1,210.67	
Aquarius Pro Valet Carpet/upholstery cleaner	333.29	333.29	
Tommies x 2	1,293.84	1,293.84	
Chairman's Medalion	2,809.97	2,809.97	
Large applicances in Shefford House kitchen	217.80	217.80	
Office Equipment and Contents of Council Chamber as part of the sale of Shefford House	21,070.00	21,070.00	
Office Furniture in Ground Floor Meeting Room, Back Offices x 2 and foyer on 1st floor	1.00	1.00	
CCTV system	1,295.00	1,295.00	
Panel display boards	180.83	180.83	
Bench, coat rack and corner cupboard in ground floor hall/stairwell	195.00	195.00	

Engraved Cups with Wooden Plinths x 3 / Tiaras for Princesses x 2	970.71	970.71	
Projector, cage and screen in the Chamber	200.00	200.00	
3 CPUs/2 monitor/1 colour printer	**1,100.17**	**2,045.93**	***New CPU for Clerk (redeployed old CPU for Admin support) + additional keyboard/screen for Admin support in March 2024 - £945.76***
Black and white laserjet printer and Town Clerk's laptop	1,321.89	1,321.89	
Laptop + setup for Business Admin Apprentice	680.82	680.82	
Gazebo with STC flags	756.00	756.00	
65" Hissense TV screen	544.00	544.00	
Rechargeable garden pump (Bosch)	158.29	158.29	
Karcher steam cleaner	175.82	175.82	
Hand driers in all three toilets	**0.00**	**1,060.00**	***Installed April 2023***
Other Fixed Assets at the Allotments			
Allotment Container	3,237.75	3,237.75	
Strimmer + PPE (for use by SALGA)	304.17	304.17	
Other Fixed Assets in Drovers Spinney			
Fitzpatrick Woolmer Woodland Interpretation Panel - A1 Chelmer	1,379.00	1,379.00	
Oak perching seat x 2	1.00	1.00	
Drover and sheep wooden sculpture	1.00	1.00	
Other Fixed Assets in the Town Car Park			
Signs x 3	597.90	597.90	
Concrete Bollards x 28	7,207.58	7,207.58	
Height Barrier in Car Park	1,395.00	1,395.00	
Metal Bollards x 4 + metal cycle rack (cycle workstation area)	1.00	1.00	
Floodlights x 2	2,002.23	2,002.23	
Other Fixed Assets in Town			
Defribrillator and Metal Case (fixed to Shefford House)	150.00	150.00	
Decorative Town Sign (opposite Post Office)	3,195.47	3,195.47	
Walks Map and Notice Board (by Public Toilets)	798.82	798.82	
Manchester Broxap bollards x 3 removable in Church Walk	1.00	1.00	
Play Area Signs x 3 (St Michaels Close, Lucas Way & Bellcote Meadow)	405.00	405.00	
Metal Bollards x 3 (at the end of Duck Lane/Old Station Way)	1,501.89	1,501.89	
Replica Town Pump	3,701.97	3,701.97	
Seats x 8 (Bloomfield Rd/Hitchin Rd/Footpath 4/Waterside x 5)	**5,005.21**	**6,773.21**	***2 x Goplastic Paris 'memorial benches installed in September 2024, 1 x Waterside + along x Footpath 4 - £1,768.***
Bus Shelters x 3 (in the High Street)	9,007.53	9,007.53	
Bus Shelters x 4 (CBC owned - 1 fire station, 3 Ampthill Road)	26,584.00	26,584.00	
Bus Shelter (STC - 1 Clifton Road)	6,279.00	6,279.00	
Litter Bins x 17	3,572.04	3,572.04	
CCTV Camera in High Street	5,175.01	5,175.01	
Vehicle Activated Signs x 4 (Bedford, Amphill, Hitchin & Clifton Roads)	17,808.00	17,808.00	
Eunduramaxx site tow water bowser	960.00	960.00	
Town Notice Board (outside Shefford House)	2,729.83	2,729.83	
Marquee (stored in wooden shed)	412.00	412.00	
Data Logger	450.00	450.00	
Green Lockable Grit Bins x 3 (Old Station Way, Old Bridge Way, Lloyds Pharmacy)	387.00	387.00	
Grey plastic road barriers	1.00	1.00	
Toilet roll holders in public toilets	**0.00**	**700.00**	***Installed in March 2024***
Other Fixed Assets at Lucas Way			
Kompan Discovery Multi-Play Unit	6,930.00	6,930.00	
Kompan Blaze 3 Way Spring See Saw	3,265.00	3,265.00	
56sqm Wetpour Safer Surfacing	3,860.00	3,860.00	
Litter Bin	555.00	555.00	
Seat	600.00	600.00	
Bow Top Fences and Gate	1,800.00	1,800.00	
40sqm Tarmac	3,000.00	3,000.00	
Other Fixed Assets at St Michael's Close			
Play Train	10,042.46	10,042.46	
Setter Swings and Multi-play Unit	30,710.00	30,710.00	
Gates and Fencing	6,104.86	6,104.86	
Kompan equipment - roundabout/trampoline/F1 panel/bells/binoculars/fire engine/2 springers/mushroom/shop panel + safer surfacing	30,390.36	30,390.36	
Seats x 2 metal	786.06	786.06	
Derby green litter Bins x 2	647.00	647.00	
Other Fixed Assets at The Meads/Waterside			
Metal Field Gate & Railings	3,138.38	3,138.38	
Metal litter bins x 2	1.00	1.00	
Kissing Gate x 2	450.00	450.00	
Seats x 5 wooden (3 in Waterside donated + 2 purchased in the Meads)	250.00	250.00	
	857,540.15	884,059.76	

Leased sites for informaiton only: -

St Michael's Close play area
Robert Lucas Drive allotments
Town Centre car park