Minutes of the meeting of the Planning and Highways Committee held on 3rd April 2024 at 16.00hrs using www.zoom.us

Present: Cllrs Fred Wilson, Paul Mackin, Ken Pollard, and Julie Ford.

Town Clerk: C Quinlan (Admin Assistant)

1. **Apologies:** apologies received from Cllrs Lisa Hayes and Steve Nash.

2. **Declarations of interest:** none declared.

3. **Minutes**
   The minutes of the meeting of the Committee on 6th March 2024 were agreed as a true record and signed digitally by the Chair. The Zoom recording was agreed to be deleted.

4. **Public Question Time:** No questions received.

5. **Delegated Powers**

   CB/24/00564/REG3
   Shefford Lower School, School Lane, Shefford, SG17 5XA
   Proposal: Erection of a modular building for additional SEN provisional use, including classrooms with circulation and sensory space, with necessary welfare facilities, toilets and staff room.

   It was resolved by Delegated Powers to support this application, with the comment that oversight of the building, both interior and exterior, may need to be taken into consideration and outdoor or indoor screening may be required to safeguard the pupils.

6. **Plans for Consideration**

   CB/24/00620/FULL
   16 Southfields, Shefford, SG17 5AS
   Proposal: Single storey side front and rear extension

   It was resolved by Delegated Powers to support this application.

7. **Planning Appeal CB/24/00018/FULL**
   Planning appeal CB/24/00018/FULL (32 Clifton Road, Shefford, SG17 5AE – Two storey side extension, single storey front extension and side extension with loft conversion with rear dormer and two roof lights to front elevation) was received and noted by the Committee.

8. **Shefford Neighbourhood Plan**
   Correspondence from Central Bedfordshire Council's Neighbourhood Planning Officer regarding support for a Shefford Neighbourhood Plan was received.

   It was resolved by Delegated Powers that the Clifton Neighbourhood Plan was to be reviewed by the Full Council.

   It was resolved by Delegated Powers for the Clerk to request a quotation from People and Places for the full delivery of a Neighbourhood Plan.

   It was resolved by Delegated Powers for the Clerk to contact Central Bedfordshire Council's Neighbourhood Planning Officer regarding any external grant funding available.

Meeting closed 16:23hrs.