

SHEFFORD TOWN COUNCIL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Shefford Town Council

Income and Expenditure Account for Year Ended 31st March 2022

31st March 2021		31st March 2022
	Income Summary	
296,080	Precept	344,005
296,080	Sub Total	**344,005**
	Operating Income	
156	Income	100
4,405	Administration	0
299	Public Toilets	2,325
0	High Street	450
8,257	Shefford House	9,000
10,447	Grounds Maintenance	11,021
1,500	Allotments	693
0	Play Areas	51,567
2,714	Other Activities	1,266
10,533	Cemetery	11,988
22,540	Youth Work	20,657
4,708	Youth Involvement Hub	3,155
361,638	Total Income	**456,227**
	Running Costs	
90,451	Administration	106,783
4,176	Car Park	2,630
8,068	Public Toilets	9,304
2,406	High Street	4,456
51,351	Shefford House	50,197
58,922	Grounds Maintenance	76,373
1,615	Allotments	1,084
11,196	Play Areas	94,596
582	Events	3,514
11,738	Other Activities	11,814
17,510	Cemetery	17,439
17,587	Youth Work	21,178
7,414	Youth Involvement Hub	5,115
283,015	Total Expenditure	**404,483**
	General Fund Analysis	
118,156	Opening Balance	149,313
361,638	Plus : Income for Year	456,227
479,795		605,540
283,015	Less : Expenditure for Year	404,483
196,779		201,057
47,466	Transfers TO / FROM Reserves	35,519
149,313	**Closing Balance**	**165,538**

Shefford Town Council

Balance Sheet as at 31st March 2022

31st March 2021				31st March 2022
	Current Assets			
4,040	Other Debtors	1,766		
13,652	VAT Control A/c	35,006		
265,060	Current Bank A/c	55,881		
8,576	Business Reserve	238,660		
16,000	National Savings Account	16,000		
11	Petty Cash	32		
14,029	Unity Bank Cemetery	20,672		
321,368			**368,015**	
321,368	**Total Assets**			**368,015**
	Current Liabilities			
24,930	Accruals	13,804		
693	Receipts in Advance	5,020		
2,500	Campton & Chicksands PC	4,202		
28,122			**23,025**	
293,246	**Total Assets Less Current Liabilities**			**344,990**
	Represented By			
149,313	General Reserves			165,538
9,344	EMR Cemetery Reserve			16,641
500	EMR Bellcote Meadow Millennium			0
11,812	EMR Parks and Open Spaces Fund			12,712
14,019	EMR Tree Works Fund			18,519
28,500	EMR Play Area Fund			8,500
13,448	EMR Riperian Revetment Fund			27,448
10,000	EMR IT/Website Fund			10,750
12,000	EMR CCTV Fund			12,000
15,014	EMR Drovers Spinney Fund			14,455
2,700	EMR Car Park Fund			4,700
1,630	EMR War Memorial Fund			1,630
1,300	EMR Bus Shelter Fund			1,950
4,000	EMR Elections Fund			6,000
1,350	EMR Planning appln Duck Lane			1,350
3,500	EMR Events Fund			5,200
1,500	EMR Public Toilets Fund			5,500
12,117	EMR Youth Involvement Fund			19,597
1,000	EMR Street Furniture Fund			2,000

Shefford Town Council

Balance Sheet as at 31st March 2022

31st March 2021		31st March 2022
200	EMR Emergency Response Team Fu	450
0	EMR Shefford House	2,700
0	EMR Professional Fees	1,350
0	EMR The Youth Hub	1,500
0	EMR Shipping Container	4,500
293,246		**344,990**

The above statement represents fairly the financial position of the authority as at 31st March 2022 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible Financial Officer _____ Date : _____

Shefford Town Council

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
315	EMR Cemetery Reserve	9,343.51	7,297.31	16,640.82
320	EMR Bellcote Meadow Millennium	500.00	-500.00	0.00
321	EMR Parks and Open Spaces Fund	11,812.00	900.00	12,712.00
322	EMR Tree Works Fund	14,019.00	4,500.00	18,519.00
323	EMR Play Area Fund	28,500.00	-20,000.00	8,500.00
324	EMR Riperian Revetment Fund	13,447.80	14,000.00	27,447.80
325	EMR IT/Website Fund	10,000.00	750.00	10,750.00
326	EMR CCTV Fund	12,000.00		12,000.00
327	EMR Drovers Spinney Fund	15,013.60	-558.29	14,455.31
328	EMR Car Park Fund	2,700.00	2,000.00	4,700.00
329	EMR War Memorial Fund	1,630.00		1,630.00
330	EMR Bus Shelter Fund	1,300.00	650.00	1,950.00
331	EMR Elections Fund	4,000.00	2,000.00	6,000.00
332	EMR Planning appln Duck Lane	1,350.00		1,350.00
333	EMR Events Fund	3,500.00	1,700.00	5,200.00
334	EMR Public Toilets Fund	1,500.00	4,000.00	5,500.00
335	EMR Youth Involvement Fund	12,117.00	7,480.00	19,597.00
336	EMR Street Furniture Fund	1,000.00	1,000.00	2,000.00
337	EMR Emergency Response Team Fu	200.00	250.00	450.00
338	EMR Shefford House	0.00	2,700.00	2,700.00
339	EMR Professional Fees	0.00	1,350.00	1,350.00
340	EMR The Youth Hub	0.00	1,500.00	1,500.00
341	EMR Shipping Container	0.00	4,500.00	4,500.00
		143,932.91	**35,519.02**	**179,451.93**

Shefford Town Council

Bank - Cash and Investment Reconciliation as at 31 March 2022

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2021	Current Account	0.00	
31/03/2022	Unity Bank	55,880.56	
31/03/2021	Business Reserve	0.00	
31/03/2022	Unity Trust Instant Access	238,660.06	
31/03/2022	National Savings Account	16,000.00	
31/03/2022	Petty Cash	31.55	
31/03/2021	Cemetery National Savings	0.00	
31/03/2022	Unity Trust Cemetery account	20,671.82	
			331,243.99

Other Cash & Bank Balances **0.00**

331,243.99

Receipts not on Bank Statement **0.00**

Closing Balance **331,243.99**

All Cash & Bank Accounts

1	Current Bank A/c	55,880.56
2	Business Reserve	238,660.06
3	National Savings Account	16,000.00
4	Petty Cash	31.55
5	Unity Bank Cemetery	20,671.82
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	**331,243.99**

FIXED ASSETS FOR FINANCIAL ACCOUNTS YEAR ENDED 31 MARCH 2022

	@ 31.3.2021	@ 31.3.2022	Notes *Small or low-value items may not insured*
Land/Property			
Waterside	1.00	1.00	
The Meads	1.00	1.00	
Bellcote Meadow (collectively known as Bellcote Meadow Millennium Green)	1.00	1.00	
Midland Place (old play area)	1.00	1.00	
Campton & Shefford Cemetery	1.00	1.00	
Drovers Spinney	1.00	1.00	
Campton Burial Ground	0.00	1.00	***Although registered as land owned by St Albans Diocese, they have confirmed that land is owned by the Joint Burial Board, and they registered the land in error.***
Lucas Way	0.00	1.00	***This land was transferred to STC from Grand Union Housing Group.***
Buildings			
Shefford House	320,000.00	320,000.00	
Public Conveniences	128,551.50	128,551.50	
The Hub (formerly Bellcote Meadow pavilion)	42,376.54	42,376.54	
War Memorial	25,025.97	25,025.97	
Wooden Shed (located in the Wellness Hub yard)	370.15	370.15	
Chapel at Campton and Shefford Cemetery	1.00	1.00	
Other Fixed Assets at Cemetery			
Man-made timber P64A Greenbarnes noticeboard with posts	880.30	880.30	
Black Everglade 85ltr litter bin with steel liner x 3	823.52	1,138.26	*3rd bin purchased in November 2021 for £314.74*
Wooden refurbished benches x 2	0.00	1.00	*Area of contemplation - both benches were donated*
Other Fixed Assets in Bellcote Meadow Millennium Green, including The Hub and Play Area			
Metal kissing gate, field gate and estate railings at entrance to meadow	4,061.36	4,061.36	
Metal kissing gate at Ashdown Road entrance	0.00	633.65	*Purchased in November 2021*
Height Barrier in Bellcote car park	2,220.00	2,220.00	
Fitness Equipment	9,676.00	9,676.00	
Mulching Mower (for use by SGCG)	575.00	575.00	
Large Wall Bouldering Cube	17,495.00	17,495.00	
Zip Wire / Cyclops / Freeride / Safer Surfacing	15,417.70	20,879.20	*new Matta safer surfacing installed in July 2021 for £5,461.50*
Goalforce' Football/Basketball Combo	4,842.97	4,842.97	
Interpretation panels located at entrances x 3	3,324.00	3,324.00	
Epsom ET-2720 printer at The Hub	206.66	206.66	
Ring video doorbell at The Hub	199.57	199.57	
Lighting Columns in the car park x 2	1,016.98	1,016.98	
Parking Conditions Sign in the car park	250.04	250.04	
CCTV system on the Hub	0.00	2,640.00	*Installed in September 2021*
Small Swing	1,271.21	0.00	*Removed and disposed of in January 2022 as part of the refurbishment of the toddler play area*
Toddler play area - barn multi-unit/tractor trim trail/seesaw/tipi carousel/resting swing/safer surfacing	0.00	42,024.44	*Installed in January 2022*
Manchester Broxap bollards x 4 (3 removable + 1 static)	0.00	516.00	*2 bollards were purchased in February 2022 + 2 bollards were donated*
6m white fibreglass flagpole from Piggotts	0.00	1,237.50	*Purchased in October 2021*
Cycle hoops (galvanised steel) x 3	0.00	700.00	*Purchased in September 2021*
Broxap Derby standard litter bins (green) x	0.00	796.90	*Purchased in March 2022*
Greenbarnes man made timber wall mounted noticeboard on the Hub	0.00	601.39	*Purchased in April 2021*
Goplastic PARIS bench in play area	0.00	454.00	*Purchased in May 2021*
Other Fixed Assets at Shefford House			
Tommies x 2	1,293.84	1,293.84	
Chairman's Medalion	2,809.97	2,809.97	
Large applicances in Shefford House kitchen	217.80	217.80	
Office Equipment and Contents of Council Chamber as part of the sale of Shefford House	21,070.00	21,070.00	
Office Furniture in Ground Floor Meeting Room, Back Offices x 2 and foyer on 1st floor	1.00	1.00	
Panel display boards	180.83	180.83	
Bench, coat rack and corner cupboard in ground floor hall/stairwell	195.00	195.00	

Engraved Cups with Wooden Plinths x 3 / Tiaras for Princesses x 2	970.71	970.71	
Projector, cage and screen in the Chamber	200.00	200.00	
2 CPUs/1 monitor/1 colour printer	1,100.17	1,100.17	
Black and white laserjet printer and Town Clerk's laptop	1,321.89	1,321.89	
Laptop + setup for Business Admin Apprentice	680.82	680.82	
Gazebo with STC flags	756.00	756.00	
65" Hissense TV screen	0.00	544.00	*Purchased in March 2022*
Rechargeable garden pump (Bosch)	0.00	158.29	*Purchased in March 2022*
Other Fixed Assets at the Allotments			
Allotment Container	3,237.75	3,237.75	
Strimmer + PPE (for use by SALGA)	304.17	304.17	
Other Fixed Assets in Drovers Spinney			
Fitzpatrick Woolmer Woodland Interpretation Panel - A1 Chelmer	1,379.00	1,379.00	
Oak perching seat x 2	1.00	1.00	
Drover and sheep wooden sculpture	1.00	1.00	
Other Fixed Assets in the Town Car Park			
Signs x 3	597.90	597.90	
Concrete Bollards x 28	7,207.58	7,207.58	
Height Barrier in Car Park	1,395.00	1,395.00	
Floodlights x 2	2,002.23	2,002.23	
Other Fixed Assets in Town			
Defribrillator and Metal Case (fixed to Shefford House)	150.00	150.00	
Decorative Town Sign (opposite Post Office)	3,195.47	3,195.47	
Walks Map and Notice Board (by Public Toilets)	798.82	798.82	
Manchester Broxap bollards x 3 removable in Church Walk	0.00	1.00	*Purchased in July 2021 via Welcome Back Grant via CBC*
Play Area Signs x 3 (St Michaels Close, Lucas Way & Bellcote Meadow)	405.00	405.00	
Metal Bollards x 3 (at the end of Duck Lane/Old Station Way)	1,501.89	1,501.89	
Replica Town Pump	3,701.97	3,701.97	
Seats x 8 (Bloomfield Rd/Hitchin Rd/Waterside x 4)	5,005.21	5,005.21	
Bus Shelters x 3 (in the High Street)	9,007.53	9,007.53	
Bus Shelters x 4 (CBC owned - 1 fire station, 3 Ampthill Road)	26,584.00	26,584.00	
Bus Shelter (STC - 1 Clifton Road)	6,279.00	6,279.00	
Litter Bins x 17	3,572.04	3,572.04	
CCTV Camera	10,600.00	10,600.00	
Vehicle Activated Signs x 4 (Bedford, Amphill, Hitchin & Clifton Roads)	17,808.00	17,808.00	
Town Notice Board (outside Shefford House)	2,729.83	2,729.83	
Marquee (stored in wooden shed)	412.00	412.00	
Data Logger	450.00	450.00	
Green Lockable Grit Bins x 3 (Old Station Way, Old Bridge Way, Lloyds Pharmacy)	387.00	387.00	
Grey plastic road barriers	1.00	1.00	
Other Fixed Assets at Lucas Way			
Kompan Discovery Multi-Play Unit	6,930.00	6,930.00	
Kompan Blaze 3 Way Spring See Saw	3,265.00	3,265.00	
56sqm Wetpour Safer Surfacing	3,860.00	3,860.00	
Litter Bin	555.00	555.00	
Seat	600.00	600.00	
Bow Top Fences and Gate	1,800.00	1,800.00	
40sqm Tarmac	3,000.00	3,000.00	
Other Fixed Assets at St Michael's Close			
Play Train	10,042.46	10,042.46	
Setter Swings and Multi-play Unit	30,710.00	30,710.00	
Gates and Fencing	6,104.86	6,104.86	
Play Equipment x 5	16,042.38	0.00	*Removed and disposed of as part of refurbishment of play area in June 2021*
Kompan equipment - roundabout/trampoline/F1 panel/bells/binoculars/fire engine/2 springers/mushroom/shop panel + safer surfacing	0.00	30,390.36	*Play area refurbished in June 2021*
Seats x 2 metal	786.06	786.06	
Derby green litter Bins x 2	177.33	647.00	*Old blue litter bin removed and disposed of (£177.33) as part of refurbishment, and 2 new Derby Broxap bins (green) purchased in May 2021 for £647*
Other Fixed Assets at The Meads			
Metal Field Gate & Railings	1,901.30	1,901.30	
Kissing Gate x 2	450.00	450.00	
Seats x 2 wooden	250.00	250.00	
	804,578.28	874,211.13	